

Joseph Monarch

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Skills Profile

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|--|---|--|--|
| <ul style="list-style-type: none">• Microsoft Office• Word• Outlook• Excel• Publisher• Project Pro• Access• One Note | <ul style="list-style-type: none">• Adobe Products• Photoshop CS4• Image Ready CS4• After Effects• Premiere Pro 7• Encore DVD• Dreamweaver• Flash• Fireworks | <ul style="list-style-type: none">• Sony Products• Acid Pro• Sound Forge• Other Products• Top Style• Aptana | <ul style="list-style-type: none">• Languages• XHTML 1.1• CSS 2.0• JavaScript• PHP 5• MySQL 5• Operation Systems• Windows 98-Vista• Ubuntu Linux |
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Employment History

Owner/CEO

Monarch—Reese Industries, Inc., Moss Point, MS

- Customer service
- Maintain all accounting books
- Repair desktops and laptops
- Build desktops
- Web Developer
- Graphic Artist

August 2008-Present

Executive Sales Rep

MCR Concepts, LLC, Mobile, AL

- Maintain sales quota
- Various office responsibilities
- Train new associates
- Maintain my team and teams quota

May 2008-August
2008

Customer Service Associate in DPS (Design, Print, Ship)

Office Depot, Pascagoula, MS

- Help customers first and for most
- Ability to use several models of copiers
- Design and order various custom designs for businesses

August 2007-May
2008

Intern, Web Developer & Designer

Singing River Federal Credit Union, Moss Point, MS

- Design and develop pages for intranet and internet
- Redesign and redevelop existing pages on intranet and internet
- Help with troubleshooting various computer and networking problems

May 2007-August
2007

Customer Service Associate in DPS (Design, Print, Ship)

Office Depot, Hattiesburg, MS

- Help customers first and for most
- Ability to use several models of copiers
- Design and order various custom designs for businesses

January 2007-May
2007

Website Jobs

Designer & Developer

Joel's Tire and Automotive
www.joelstire.com

Designer & Developer

Fosters Heating and Air Conditioning
www.fostersair.com

Designer & Developer

Hurley Baptist Church
www.hurleybaptist.org

Designer & Developer

Ark Photography
www.ark-photo.com

Designer & Developer

International Seafarers Center
www.iscpas.org

Project Manager

JnS Market
www.jns-market.com

Developer

Paul's Pastry
www.paulspastry.com

Education

Diploma

Holmes County High School, Bonifay, FL

2002

Computer Imaging & Animation

Virginia College of Birmingham, Birmingham, AL

2003-2004

Web Development Technology

MGCCC, Perkinston, MS

2007-2008